

Stead Lane Primary School  
The Oval  
Bedlington  
Northumberland  
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Catering Assistant  
Band 3  
£25,267 FTE  
£8,885 (15 hours pro rata)  
£17,771 (30 hours pro rata)

The post is a permanent position and is initially for 15 hours per week, term time plus 4 days holiday cleaning starting from November 2026 increasing to 30 hours per week from May 2027.

An opportunity has arisen for a Catering Assistant post to work within our school kitchen, providing our children with hot, healthy and nutritious meals. We're looking for an enthusiastic, hard-working individual who wants a job that's both challenging and rewarding. Although not essential, previous experience in a similar type of role is desirable. We'll provide you with all the training you need.

As part of your duties, you will assist in food preparation, cooking and serving of meals as well as assisting with the kitchen cleaning. The role would also involve cleaning dishes, setting up the dining area, including washing tables, covering the Unit Manager when needed and other kitchen duties.

We are strongly committed to safeguarding and promoting the welfare of all children and young people and expect all staff to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974. If you are invited for interview, you will be required to disclose convictions that would not be filtered, prior to the date of the interview. Certain spent convictions and cautions will be 'protected' and do not need to be disclosed. Full details on protected convictions and information about which convictions must be declared during job applications can be found on the Ministry of Justice website. You will be asked for further information about your criminal history during the recruitment process. If your application is successful, this self-disclosure information will be checked against information from the Disclosure and Barring Service before your appointment is confirmed. This role will include Regulated Activities and an enhanced Disclosure and Barring Service (DBS) disclosure is required for this post.

An online search will be carried out on shortlisted candidates, prior to interview.

Application forms can be downloaded from this website and are also available from the school by telephoning the school office. A curriculum vitae will only be accepted alongside an application form.

Completed application forms should be returned directly to the school by e-mail or post, no later than midday on Friday 16 October 2026.

Interviews will be held week commencing Monday 19 October 2026.