



PERSON SPECIFICATION

Post title: Catering Assistant
Academy: Oxclose Community Academy
Reporting to: Head of Catering
Salary/pay range: SCP 3 £25,949 FTE
Hours of work: 20 Hours Per Week

The successful candidate will meet the criteria detailed within this person specification. The listed criteria will form the basis of the selection process. Applicants should address all elements of the person specification, indicating experience and where appropriate, citing supporting examples within their application.

Qualifications & Training	Essential	Desirable	How Identified
Basic Awareness of Health and Safety and Food Hygiene Procedure		X	Application
Hold or Willingness to Undertake L2 Food Hygiene	X		
Personal Attributes	Essential	Desirable	How Identified
Are highly ambitious for self and organisational growth	X		Application Interview Task
Are brave in leadership decision making, being innovative and forging new paths	X		
Are curious to identify solutions based on rigorous evidence and research	X		
Are determined to overcome obstacles and resilient in the face of challenge	X		
Are open minded to bringing about extraordinary change which may challenge the norm	X		
Are fast and nimble to address emerging needs and underperformance	X		
Are good , moral, truthful and treat others with respect	X		
Knowledge & Experience	Essential	Desirable	How Identified
Ability to communicate with people and work as part of a team	X		Application Interview Task
Basic awareness of Health and Safety and Food Hygiene procedure	X		
Basic awareness of cooking and general cleaning	X		

Skills	Essential	Desirable	How Identified
Able to promote and safeguard the welfare of the children and young people that you come into contact with	x		Application Interview Task
Willing to undertake training and development in the post	x		
Commitment through a positive, proactive and caring approach to provide a quality catering service	x		
Able to work well as an individual and as part of a team	x		
Equal Opportunities	Essential	Desirable	How Identified
Demonstrate an acceptance of, and a commitment to, the principles of the Trust's Equal Rights policies and practices as they relate to employment issues and to the delivery of services to the community	X		Application Interview Task
Committed to equal opportunities policies relating to gender, race and disability in an educational context	X		
Safeguarding	Essential	Desirable	How Identified
Committed to the protection and safeguarding of children and young people	X		Application Interview Task
Demonstrate up to date knowledge of relevant legislation and guidance in relation to working with young people	X		