

Waste Collector

Job Description

Reports to: **Service Delivery Manager**

Direct reports: **Staff as allocated**

Evaluation: **391 points**

Grade: **N4**

Reference: **AA392**

Job Purpose

To undertake site operations relating to the collection of domestic, commercial and recycling materials from various sites and locations across the City. To provide advice and guidance to stakeholders in particular around Environmental Services.

Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To collect domestic, commercial and recyclable materials using vehicles, plant and associated equipment and tasks, to transport and dispose of this as required.
2. To comply with reporting and performance management systems for the collation of data to ensure service standard targets are achieved
3. To respond to enquiries from the public and service users; referring relevant requests for service to the appropriate unit/section via agreed reporting arrangements.
4. To respond to community safety issues by advising the appropriate agency of anti social behaviour and criminal damage for example reporting graffiti, dog fouling, fly tipping, abandoned cars.

5. To report relevant requests for service to the appropriate unit/section within Environmental Services for example via Envirocall or other agreed reporting arrangements.
6. To undertake maintenance of the highway in line with the City's Winter maintenance "Snow and Ice plan"
7. Ensure environs are left clean and free from spillage for example clean/sweep up any spillage.
8. To accompany and assist the driver to and at the disposal/recycling facility and in the manoeuvring of the vehicle.
9. Assist with routine vehicle and equipment checks including daily maintenance and cleaning.
10. To undertake minor repair operations to damaged storage containers e.g. replace damaged lids.
11. Participate in operational reviews to assist in the improvement of service provision for example Route planning, excess waste, assisted lifts, double bins, missed collections, new vehicles.
12. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.
13. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.