



Job Title: Early Help Worker TYS - PVH
Team/Service Area: Early Help - Targeted Youth Services
Salary/Grade: Grade 3
Line Manager: Jayne Scott
Direct Reports: 0
Location: Stanfield Centre

About Us

Established in 2017, Together for Children Sunderland is on a mission to improve services in social care, early help and education and engage the whole community in giving children and young people in Sunderland the best possible opportunity to thrive.

Our dedicated workforce strives to make a difference, irrespective of our work vocation or specialism.

We value diversity and actively seek candidates from all backgrounds, including various ages, disabilities, neurodiverse individuals, gender identities, sexual orientations, religions, beliefs, races, and cultural backgrounds. Our inclusive workplace culture fosters collaboration and excellence.

Find out more: [Find out more - Together for Children](#)

About the Role

Working directly with children, young people, in community support to relevant signposting services

Undertake specific tasks at the direction of the designated manager to prevent the offending/re offending of children and young people.

Support Targeted Youth Services staff in delivering services for children & young people.

Improve outcomes for vulnerable children, young people, and their families.

This role is exempt from the Rehabilitation of Offenders Act 1974 and therefore requires a satisfactory Enhanced Disclosure and Barring Service (DBS) Check.

Key Responsibilities

- To work directly with children, young people, and families in community settings to provide support and interventions.
- These posts can be used to support a number of schemes dependent upon individual availability so can offer flexibility in working hours or successful candidates

Outreach support:

- Supervise individuals or groups of young people
- Support young people in Police custody
- Support young people to attend appointments
- Complete paperwork and recording of engagement activities with children and young people
- Work with colleagues in Early Help, Children's Social Care and Education Services to offer appropriate support to improve outcomes
- Act as an advocate for the Child's Voice
- Support prevention and innovations service to deliver it's aims and objectives.
- To Champion diversity and equality
- To safeguard and promote the welfare of children and young people.
- Champion equity, diversity and inclusion in all aspects of your work and the communities you assist.

Safeguarding and Child Protection

- Follow Child Protection Procedures and liaise with the team around the child
- Develop professional, honest relationships with children, young people, and families

Training

- Attend all necessary training

Our Expectations

You must undertake this role in accordance with the requirements set out below:

- Comply with Together for Children's Code of Conduct, People policies and procedures, Health and Safety Policy and EDI Statement.
- Uphold all relevant professional policies, standards and legislative requirements
- Adhere to the Data Protection Act 2018 and GDPR principles in relation to the management and handling of personal and/or sensitive information and respect the privacy of personal information managed by Together for Children Sunderland.
- Comply with the Freedom of Information Act 2000.

This job description is a guide to the duties you will be expected to perform. It is not an exhaustive list, and you may be required to undertake other tasks and duties not listed that are reasonably commensurate with the job role and grade of the post. Where a fundamental change to the job description is needed this will be discussed with the postholder prior to any changes being made

Date: 23.09.26

Person Specification – Early Help Worker Targeted Youth Services PVH

The essential requirements for this post and how candidates will be assessed are set out below. Where ‘application form’ is the method of assessment, candidates should evidence that they meet these criteria, to be successful at the shortlisting stage.

We encourage the use of different methods of assessment, including using skills-based assessments, as part of the selection process. Any assessments will usually be carried out prior to interview for shortlisted candidates. Examples include job-related tasks (e.g. analysis of data, in-tray exercise, case study analysis), presentation, group exercises, Children and Young People’s Panel.

Essential Requirements	Method of Assessment
Qualifications - NVQ level 2 or equivalent - Level 2 English (Grade 4/5 GCSE or equivalent) or working towards - Level 2 mathematics (Grade 4/5 GCSE or equivalent) or working towards	Application Form
Experience - Working with children, young people, and their families - Working in a challenging and pressured environment - Working with a diverse range of people in an empowering and person-centred manner - Working with a high degree of autonomy. - The ability to manage expectations of different groups, including potentially conflicting demands and challenge to TfC and partner decisions around strategic objectives	Application Form / Interview
Knowledge and Understanding - The problems faced by children, young people, and their families nationally, regionally, and locally - The legal framework pertaining to safeguarding and child protection - Engagement methodologies, and equality and human rights legislation and policy, particularly around rights and inclusion	Interview
Skills and Abilities - Work within regulations and agreements pertaining to confidentiality, information-sharing, GDPR, safeguarding - Engage in meaningful professional relationships with children, young people, and their families - Communicate effectively with a range of audiences and in a variety of formats (verbal and written) - Work flexibly and on own initiative	Interview

• Make decisions and problem-solve • Recognize and respond appropriately to risk • Respond professionally to high levels of challenge • Offer support and guidance to team members when required	
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