

Sele First School

Teaching Assistant

Fixed Term Contract until August 2027

Part Time

30 hours per week (6 hours per day)

£25,614 - £26,016 FTE

£17,405 - £17,678 pro rata

Sele First School is a large school. Our Nursery classes offer 39 places. All other classes are organised on the basis of age into national curriculum groupings with two or three classes in each year group. We currently have 373 children on roll. Further information about the school can be found on our website. www.selefirst.org

Our governors are looking to appoint an enthusiastic and hard-working Teaching Assistant to join their very successful team from as soon as possible.

The successful candidate will be employed on a fixed term contract working at 30 hours per week; term time only. The working hours will be 8.45am – 3.15pm, Monday to Friday. This post is a fixed term contract until August 2027, supporting a SEND child in Early Years.

The posts will involve 1:1 and small group work to support the school to be able to meet the individual needs of children. Experience and ability to manage challenging behaviour is desirable. The successful candidates must be flexible in the ability to work across school. Having a good understanding of how early reading is taught and a good understanding of Maths concepts would be supportive to this role.

Level 2 Teaching Assistant Qualification is desirable.

We are strongly committed to safeguarding and promoting the welfare of all children and young people and expect all staff to share this commitment. This post is exempt from the

Rehabilitation of Offenders Act 1974. If you are invited for interview, you will be required to disclose convictions that would not be filtered, prior to the date of the interview. Certain spent convictions and cautions will be 'protected' and do not need to be disclosed. Full details on protected convictions and information about which convictions must be declared during job applications can be found on the [Ministry of Justice website](#). You will be asked for further information about your criminal history during the recruitment process. If your application is successful, this self-disclosure information will be checked against information from the Disclosure and Barring Service before your appointment is confirmed. This role will include Regulated Activities and an enhanced Disclosure and Barring Service (DBS) disclosure is required for this post.

Our Child Protection Policy and Employment of Ex-Offenders Policy can be found here; <https://www.selefirst.org/Policies/>

An online search will be carried out on shortlisted candidates, prior to interview.

Informal discussions or visits to the school prior to interview are encouraged. Please contact Karen Hepples, School Business Manager to arrange a visit. Tel: 01434 602808.

Application forms can be downloaded from this website <https://www.selefirst.org/Vacancies/> and are also available from the school by telephoning the school office. A curriculum vitae will only be accepted alongside an application form.

Completed applications should be returned directly to school, either by post to Steph Milburn, Sele First School, Hexham, Northumberland, NE46 3QZ or by email to jobs@sele.northumberland.sch.uk.

Closing Date: 12.00pm on Friday 23 October 2026

Interview Date: w/c 26 October 2026

Headteacher: Steph Milburn, Sele First School, Hexham, Northumberland, NE46 3QZ

