

Person Specification

Post Title: Cleaner
Salary: Grade B, SCP 3

Qualifications & Training	
Essential	
E1	Basic numeracy and literacy skills.
E2	Willingness to undertake relevant training (e.g., Health & Safety, COSHH, manual handling, safeguarding).
Desirable	
D1	Health and Safety, COSHH, ladders and manual handling training.
Experience	
Desirable	
D2	Experience of general cleaning duties.
D3	Experience of working in a school or educational environment.
D4	Experience of using cleaning chemicals and powered cleaning equipment.
Skills & Abilities	
Essential	
E3	Maintain safe surroundings and follow safe working methods.
E4	Ability to work independently and manage time effectively.
E5	Ability to work reliably, follow instructions and maintain high standards of cleanliness.
E6	Have the willingness to attend relevant training as and when required.
Desirable	
D5	Good communication skills to interact appropriately with staff, students, and visitors.
Knowledge & Understanding	
Desirable	
D6	An understanding of Health & Safety regulations and procedures.
Personal Attributes	
Essential	
E7	Positive attitude and willingness to contribute to the wider school environment.
E8	Flexible and able to work as part of a team.
E9	Commitment to maintaining high cleaning and hygiene standards.
Safeguarding & Compliance	
Essential	
E10	Commitment to safeguarding and promoting the welfare of children and young people.



St Anne's
Catholic Primary School



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E11	Understanding of and ability to comply with data protection and confidentiality principles.
E12	Ability to comply with Equal Opportunities Policies, the Trust/school Code of Conduct, and all other Trust/school policies.
E13	Ability to comply with health and safety policies, rules and regulations.
E14	Ability to support and uphold the Catholic ethos of the school and respect its distinctive mission.

October 2026