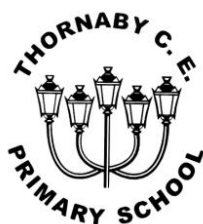




Thornaby Church of England Primary School

10 hours Cleaner Band B3

Established Role



Candidate Information Pack

Closing date: Monday 2nd November 2026 at 12 noon

Short Listing: Monday 2nd November 2026

Interviews: Friday 6th November 2026



Welcome to Dales Academies Trust

Dear Candidate

Thank you for taking your time to download our application pack and expressing your interest in the cleaning posts at Thornaby Church of England Primary School, a school within Dales Academies Trust (Dales).

This pack has been developed to provide you with a summary of all the information you need to consider when applying for a job within Dales.

Within the pack you will find a job description, a person specification, information about the school and the Trust, as well as details of how to apply for this post should you choose to make an application.

We wish you every success with your application and we look forward to meeting you in the near future.

Damian Chubb
CEO



NJS Grade B Cleaner
Required from Monday 23rd November 2026
10 hours per week



NOR 306 + 52 place nursery

The Head Teacher and Governors of Thornaby Church of England Primary School are seeking to appoint an enthusiastic cleaner.

Post	Cleaner
Grade/Band	NJS FTE Grade B3 £25,614
Vacancy Hours	Actual wage based on 10hrs per week & 39 weeks per year £6,001
Contract Type	10 hours per week Monday to Friday (4pm to 6pm, 2 hours per day)
Weekend Working	Established, Term Time + PD days (39 weeks)
Application Closing Date	N/A
Interview Date	Monday 2 nd November 2026 (noon)
Venue for Interview	Friday 6 th November 2026
	Thornaby Church of England School

Start date: Monday 23rd November 2026 or the earliest opportunity after this date

Advert details

Thornaby Church of England Primary School promotes the highest standards for all our children. The Head Teacher and Governors wish to appoint a motivated and committed cleaner to work as part of a team, keeping our school clean, safe and ready to welcome pupils, staff and visitors. We are looking for a reliable team player who can contribute positively to our supportive staff team and build effective working relationships with colleagues in the cleaning and site management team.

The successful candidate will:

- Be a team player who is committed to the aims and ethos of our school.
- Be punctual and reliable.
- Clean and tidy designated areas of the school to a high standard, including classrooms, cloakrooms, corridors and toilets.
- Be able to work under supervision and also use their own initiative.
- Maintain high standards to ensure that the school is clean, safe and ready for pupils and staff each day.

What we can offer:

- Happy and welcoming pupils, staff, governors and parents
- A warm, supportive environment in which to work
- The opportunity to be part of a caring Christian environment with an exciting vision for the future



We are a warm, inclusive family school with a strong Christian ethos, a strong sense of community and a commitment to excellence for all children in our care. We aim to ensure that every child feels safe and happy and achieves their potential as a unique individual and learner. Christian values are at the heart of all that we do.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and we expect all staff and volunteers to share this commitment. The school is committed to safer recruitment procedures. This post is subject to an Enhanced Disclosure and Barring Service (DBS) check.

We welcome visitors to our school and would really like to meet you prior to your application. If you would like to request an application pack or arrange a visit to the school, please contact the school office and speak to Mrs Pawass or email admin@thornaby.dalesmat.org.

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an Enhanced DBS check.

Application forms and further details are available from the school office on admin@thornaby.dalesmat.org and should be returned to the school by Monday 2nd November 2026 at 12 noon. Interviews will take place on Friday 6th November 2026.



Background

Thornaby Church of England Primary School

Our school is a one and half form entry primary school with a committed staff and a strong positive Christian ethos. Our school environment is a very caring, nurturing one and we value and celebrate the achievements of every child. We are inclusive and seek for excellence for all. Our Christian vision is 'Walking and Learning with faith in the footsteps of Jesus'. This is underpinned by our four Christian values of love, perseverance, hope and forgiveness.

School Leaders, at every level, work together to provide an exciting curriculum and wide ranging enrichment opportunities. We believe that every child should be encouraged to achieve the highest standards possible, within a positive and supportive atmosphere where all success, great or small, is properly celebrated.

Our children love school and have the confidence to grow in responsibility and independence and leave us as flourishing citizens, equipped for a journey of lifelong learning. We hope you come and visit us and we look forward to welcoming you into our school family.

Dales Academies Trust

Dales Academies Trust is a Multi Academy Trust (MAT), with sponsor status, for the northern church schools of the Anglican Dioceses of Leeds and York.

As with the other church MATs across both dioceses, the Trust is open to church and non-church schools with a core purpose of providing an inclusive education for children of any ability, culture, gender, sexuality, faith or no faith. The ethos will be derived from and informed by the Church of England's commitment to education and schooling over more than 200 years.

The Diocese of Leeds commissioned Bradford Diocesan Academies Trust (BDAT) to set up the new MAT for North Yorkshire and appointed the BDAT Chief Executive Officer (CEO) interim CEO of the new Trust. A dedicated CEO for Dales was appointed in September 2017 and a Finance Officer shortly afterwards; BDAT continues to support the developing Trust.

To date Dales consists of the following schools:

- All Saints Church of England Academy (Secondary)
- Barton Church of England Primary School
- Croft Church of England Primary School
- Eppleby Forcett Church of England Primary School
- East Cowton Church of England Primary School
- Ainderby Steeple Church of England Primary School
- Carnagill County Primary School
- Kirkby Fleetham Church of England Primary School
- Middleton Tyas Church of England Primary School
- Ravensworth Church of England Primary School
- Richmond Church of England Primary & Nursery School
- South Otterington Church of England Primary School
- Thornaby Church of England Primary
- St Francis of Assisi Church of England Primary school
- Oakbridge CofE Primary School

Historically the Primary schools within Dales and their Head Teachers have worked closely together for many years.



Thornaby Church of England Primary School Details



Our vision statement 'Walking and Learning with faith in the footsteps of Jesus' is at the heart of all we do and our staff are committed to ensuring that all children are able to be the very best that they can be. We provide an exciting, rich and varied curriculum to challenge and inspire our pupils and give them every opportunity to flourish. We value academic and personal success and have high expectations of behaviour and effort. Our children have fun together and work hard together.

Our school caters for children aged 3 – 11 years old and consists of fourteen classes and a 52 place nursery. We pride ourselves on being a supportive, caring school with a strong Church of England ethos.

Visits to school are welcome and encouraged. Please telephone the school administrator, Mrs Emma Pawass to arrange a convenient time. Completed application forms should be returned to the Head Teacher, Mr Richard Chandler, Thornaby Church of England Primary School, Baysdale Road, Thornaby, Stockton TS17 9DB by email to **admin@thornaby.dalesmat.org** to arrive no later than **noon on Monday 2nd November 2026**

It is expected that **interviews** for the post will be held **on Friday 6th November 2026** – times to be confirmed. Please alert referees that we may request references at relatively short notice.

Details of the interview arrangements will be sent out to those on the shortlist. Thank you in advance for completing your application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'R. Chandler'.

Mr Richard Chandler
Head teacher



In relation to Data Protection, Information Security and Confidentiality, all staff are required to comply with the school's policies and supporting documentation in respect of these issues.

Terms and Conditions

The employer for this post is the Dales Academies Trust.

The post is based at Thornaby C E Primary School

An Enhanced DBS is required for this post.

Closing date for applications: Monday 2nd November 2026 at 12 noon

Short Listing: Monday 2nd November 2026

Interviews: Friday 6th November 2026

Start date: Monday 23rd November 2026 or as soon as possible after this date

If you would value an informal discussion about the post, please contact Richard Chandler, Head teacher on 01642 763060.

If you would like to apply for this position, please complete the application form and submit it to admin@thornaby.dalesmat.org



JOB DESCRIPTION 10 hours/ Cleaner

Job Purpose:	To provide a high quality, effective cleaning service to ensure a clean and hygienic environment for all building users.
Operational Issues:	• To carry out cleaning duties within allocated timescales and to take a flexible approach in order to meet the school's requirements. Duties will include (but not exhaustive): • General dusting of furniture, fixings and fittings • Dust control mopping/sweeping of floors • Vacuuming floors • Cleaning and polishing floors using electrical buffing machine • Damp/wet mopping of floors • Polishing furniture, cleaning internal glass • Cleaning of sanitary fittings • To use cleaning materials as instructed • Specialist cleaning (e.g. stripping & sealing of floors) • Emptying of waste paper bins • Wiping surfaces, fixtures and fittings & paintwork
Communications:	• Communicate effectively with other members of staff within the school.
Resource management or Buildings and Infrastructure:	• To participate in the training and development and performance management processes within the school • Store cleaning equipment and products safely and securely
Safeguarding	• To be committed to safeguarding and promote the welfare of children, young people and adults, raising concerns as appropriate.
Systems and information:	• To fulfil the necessary administrative tasks associated with the responsibilities of the post.
Health and Safety:	• Be aware of and implement your health and safety responsibilities as an employee and where appropriate any additional specialist or managerial health and safety responsibilities as defined in the Health and Safety policy and procedure. • To work with colleagues and others to maintain health, safety and welfare within the working environment. • Perform duties in line with health & safety regulations (COSHH) and take action where hazards are identified, reporting serious hazards to line manager immediately



PERSON SPECIFICATION

Person Specification:	
Essential	Desirable
Knowledge and Experience • Awareness of Health & Safety • Experience of undertaking general cleaning duties	• Ability to use floor machines • Experience of working as part of a team • Experience of working in the cleaning industry
Occupational Skills • Able to work with minimum supervision. • Self motivated • Punctuality • Flexible approach • Attention to detail • Ability to manage time effectively to complete tasks to a high level. • Ability to work both alone and within a team to achieve specified standards • Good verbal communication skills	
Behaviours • link	
Qualifications	
Other Requirements • Ability to carry out general cleaning duties as detailed in the Job Description.	