

PERSON SPECIFICATION: Youth Justice Service Case Manager

POST REFERENCE: 101951

HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.

REQUIREMENTS	ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)	DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)
- Educational/vocational/occupational qualifications and/or training - Specific qualifications (or equivalents)	Professional qualification in Social Work or Diploma in Probation Studies or equivalent.	Evidence of ongoing professional development through specific and relevant training and courses attended.
- Work or other relevant experience	Recent experience of engaging with young people and families within a Youth Justice setting (F,I) Ability to undertake high quality assessment of young people and their families, including risk and safeguarding (F) Good standard of report writing (F)	Ability to work with and deliver intervention to young people involved with the Criminal Justice System and their families Experience of multi agency/multi disciplinary working (F) Experience of work with victims and/or communities (F,I)

- Skills, abilities, knowledge and competencies	Knowledge of legislation as it affects young people – e.g. Children Acts, Crime and Disorder Act, Criminal Justice Acts. Criminal Justice & Immigration Act 2008, (I) Understanding of effective practice (I) Understanding process of assessment and planning and review (F,I) Awareness of the social inclusion agenda including local initiatives and strategies to improve outcomes for communities (F,I) Knowledge of and commitment to anti-discriminatory and anti-oppressive practices (F,I) Ability to use Information Technology and software programmes (F) (I)	Recent experience of working within the Court arena (F) Knowledge of the LASPO Act 2012 (F)
- General competencies	Ability to work in partnership with young people (F, I) Ability to meet deadlines and work under pressure (I) Good communication and verbal skills (F, I) Ability to work with and influence other agencies (F, I) Ability to work in a team (F, I) Work flexibly (F) (I) Willingness to work outside office hours (I) Willingness to undertake further training and development as necessary to enhance service delivery (F) Full driving licence and access to own transport (F)	

ESSENTIAL / DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)

Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council's Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.