# Job Description

| | | | |
|---|---|---|---|
| | | **People Team use only** | A2014 |
| **Job title** | Approved Mental Health Professional | | |
| **Grade** | Grade 10 + £2,282.98market supplement | | |
| **Service and team** | Adult Mental Health, Learning Disability & Complex Needs | | |
| **Directorate** | Adult Social Care | | |
| **Line manager** | AMHP Lead | | |
| **People management responsibilities** | Fulfilling statutory duties to promote wellbeing, meet support needs, and safeguard adults with care and support needs and carers. | | |

**Job Purpose**

An exciting opportunity has arisen to join North Tyneside's well-established AMHP team following the retirement of a long-serving member of the team. This vacancy offers the chance to become part of a highly regarded and experienced service that plays a pivotal role in fulfilling the Local Authority's statutory responsibilities under the Mental Health Act.

As an Approved Mental Health Professional (AMHP), you will provide a high-quality, person-centred response to individuals experiencing mental health crises, exercising autonomous and sound decision-making when undertaking Mental Health Act assessments. You will work to achieve proportionate, least restrictive outcomes that uphold the rights, dignity and wellbeing of the individuals you support.

You will join a supportive and established team responsible for undertaking assessments under the Mental Health Act and contribute to effective multi-agency working across North Tyneside. Alongside your AMHP responsibilities, you will manage a small specialist caseload of approximately 3 to 5 individuals subject to Community Treatment Orders or social supervision arrangements for forensic patients.

For practitioners qualified as Best Interests Assessors (BIAs), there will also be an expectation to undertake Deprivation of Liberty Safeguards (DoLS) assessments as part of the Council's statutory responsibilities. If you are not qualified as a BIA there is an expectation you will complete this qualification.

The role involves close partnership working with a range of agencies, including Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust (CNTW), Northumbria Healthcare NHS Foundation Trust (NHCT), Northumbria Police, Housing Services and Probation. This collaborative approach ensures that individuals receive coordinated, effective and legally robust support.

This is an excellent opportunity for an experienced AMHP seeking a varied and rewarding role within a stable, supportive and highly skilled team, where professional expertise is valued and opportunities for continued development are encouraged.

**What you'll be doing**

As an Approved Mental Health Professional (AMHP)/Best Interest Assessor (BIA), you will:

- Undertake and coordinate assessments under the Mental Health Act 1983, promoting individual rights, social care values and least restrictive practice.
- Apply the Mental Capacity Act 2005, including assessing capacity and coordinating best interests decisions where required.
- Undertake assessments and safeguarding enquiries in line with the Care Act 2014.
- Support effective care planning and work collaboratively with social work teams to ensure smooth transitions and handovers.
- Undertake Best Interests Assessments and apply the Deprivation of Liberty Safeguards framework where qualified.
- Assess, manage and respond to risk in a dynamic and proportionate manner.
- Maintain a small specialist caseload of individuals subject to Community Treatment Orders (CTOs) or social supervision arrangements.
- Contribute to a supportive team environment through shared learning, professional reflection and mentoring of AMHP trainees.
- Provide advice and expertise on mental health and capacity legislation to colleagues and partner agencies.
- Maintain professional registration, AMHP approval and continuous professional development.
- Undertake any other duties commensurate with the grade of the post.

| **You need to have** | | **How we will assess these** |
|---|---|---|
| Knowledge | Comprehensive knowledge of the Mental Health Act 1983, Mental Capacity Act 2005, Deprivation of Liberty Safeguards (DoLS), and associated Codes of Practice, guidance and local policies.<br><br>Sound understanding of the legal, policy and practice frameworks that influence and shape statutory mental health services. | Application/Interview |

| | | |
|---|---|---|
| | Knowledge and understanding of the Care Act 2014, including safeguarding duties and assessment responsibilities.<br><br>Ability to apply relevant legislation and guidance effectively to support lawful, person-centred and proportionate decision-making.<br><br>Understanding of current issues, developments and best practice within adult mental health and social care services. | |
| Qualifications, training and professional registrations | Social Work qualification recognised by Social Work England.<br><br>Approved Mental Health Professional (AMHP) qualification and current AMHP approval/warrant to practise.<br><br>Ideally qualified as a Best Interests Assessor (BIA) or willingness to undertake the qualification.<br><br>Evidence of ongoing Continuing Professional Development (CPD) and commitment to maintaining professional competence.<br><br>Commitment to undertaking training required to maintain AMHP approval and develop specialist knowledge. | Application/Interview |
| Skills and experience | Ability to build effective working relationships with individuals, families and carers, promoting strengths-based and person-centred practice.<br><br>Experience of working with vulnerable people in complex situations, demonstrating effective assessment, intervention and interpersonal skills.<br><br>Ability to undertake proportionate assessments, analyse information and develop outcome-focused support plans. | Application/Interview |

| | | |
|---|---|---|
| | Ability to assess and manage risk, including the implementation of safeguarding procedures and risk management plans.<br><br>Experience of working collaboratively with partner agencies and professionals, including the ability to challenge appropriately and negotiate positive outcomes.<br><br>Excellent written, verbal and IT skills, including accurate case recording and report writing.<br><br>Ability to support, mentor and share knowledge with colleagues and AMHP trainees.<br><br>Commitment to the Professional Capabilities Framework, continuous learning and reflective practice. | |
| **It would be nice if you also have** | | **How we will assess these** |
| Knowledge | | |
| Qualifications, training and professional registrations | Best Interest Assessor Qualification | Application/Interview |
| Skills and experience | An understanding of forensic mental health services and the needs of individuals subject to forensic pathways, including social supervision arrangements. | Application/Interview |
| **Other information about the job** | | |
| Working Conditions | The post is primarily based at Quadrant East during weekdays (Monday to Friday). Weekend shifts are based at Harvey Coombe, with weekends forming part of the rota on a 1 in 8 basis.<br><br>The role operates on a 12-hour shift pattern (07:50am to 8.10pm) across a seven-day service, with staff working three shifts per week. All team members have a fixed rota, supporting work-life balance and enabling greater flexibility in managing personal commitments.<br><br>The successful candidate will also participate in the Out of Hours AMHP rota, typically undertaking three sessions per month, which include evenings and bank holidays. Out-of-Hours AMHP duties currently attract an additional payment of £100 per session. | |

| | |
|---|---|
| Working Requirements and Arrangements | 37-hour week |
| Physical Requirements | The ability to travel to various locations in the borough and occasionally outside the borough is required. |
| DBS and Safeguarding Checks required | Enhanced DBS with adults and children's barred list checks.<br>The role has statutory safeguarding responsibilities. |
| Politically Restricted | No |
| Please note: if you use your own vehicle for business, you must have a valid driving licence, MOT, and business use insurance. | |

| **Our Values** |
|---|
| We Listen \| We Care \| We Are Ambitious \| We Are Good Value for Money |
| **Equality, Diversity and Inclusion** |
| We treat our colleagues, residents and service users with dignity and respect, value differences, and challenge discrimination. We build inclusive teams and encourage diverse voices to shape our work. |
| **Corporate Parenting** |
| We all share responsibility for supporting children in our care – acting in their best interests as any parent would. This is known as corporate parenting and covers anyone working for the Local Authority no matter what their job role is. We promote safeguarding and report concerns appropriately. |
| **Climate Change** |
| We are reducing our carbon footprint by using less energy, travelling smarter, and recycling more. We welcome innovation that makes our services more sustainable. |