



Person Specification

Post Title: Learning Support Assistant

Salary: Grade E, SCP 8 - 11

Factors	Essential		Desirable	
Qualifications & Training	E1	A-C in GCSE Mathematics and English or equivalent	D1	Learning Support/Teaching Assistant qualification or experience
Experience	E2	Experience of working with children and young people	D2	Experience of working in a school environment either in a paid or voluntary capacity
			D3	Experience of supporting children with Special Educational Needs.
Skills	E3	An understanding of the needs of pupils in particular those with SEND		
	E4	Ability to work within a team		
	E5	Ability to work with pupils on individual targets set by a member of staff		
	E6	Good written and spoken communication skills		
	E7	Good organisation and planning skills		
Personal Attributes	E8	Ability to work under pressure		
	E9	Ability to use own initiative, unsupervised		



	E10	Flexible approach to work		
	E11	Awareness of confidentiality, working with integrity		
	E12	Calm and positive approach		
Special Requirements	E13	A commitment to safeguard the welfare of children		
	E14	Compliance with data protection principles		
	E15	Compliance with Equal Opportunities Policies, the Trust/school Code of Conduct, and all other Trust/school policies		
	E16	Compliance with health and safety policies, rules and regulations		
	E17	To uphold the Catholic ethos of our schools		

December 2025