MONKSEATON COASTAL SCHOOL

LEARNING SUPPORT ASSISTANT
Term Time + 5 Days – Full Time (37 hours)
Permanent, Grade 5

Job Title: Learning Support Assistant

Role: To work as part of the Learning Support Team in supporting and including children with learning difficulties/disabilities in mainstream classes and on one to one or small group basis.

Line Manager: SENDCo

Work in partnership with: SENDCo, teaching staff and other support team members

Duties:
In relation to the individual child:

To develop an understanding of the special educational needs of the children concerned including those which present as behavioral difficulties.

To take into account the children's special needs and ensure their access to the lesson and its content through appropriate clarification, explanations, equipment and materials.

To build and maintain successful relationships with children, treat them consistently, with respect and consideration.

To help promote independent learning.

To help reinforce learning.

To assist children with physical needs.

To help children record work in an appropriate way.

To develop study and organisational skills.

To help keep the children on task and to build motivation.

To model good practice.

To help build the children's confidence and enhance self-esteem.

In relation to the Teacher

To have formal and informal meetings with teachers to contribute to planning lessons / activities.

To prepare materials and resources.
To prepare children beforehand for a task.

To work on differentiated activities with identified groups.

To support the teacher in implementing specific teaching programmes.

To supervise practical tasks.

To carry out structured classroom assessment/ observation and feedback outcomes.

To be involved in keeping records and evaluating identified children' progress.

In relation to the School

To work as part of the team in relation to individual children, liaising, advising and consulting where appropriate.

To support implementation of school policies and procedures, including those relating to confidentiality and behaviour.

To identify personal training needs and to attend appropriate internal and external in-service training.

Any other tasks as directed by the Headteacher which fall within the purview of the post.

Supervision arrangements:

Yearly formal review of performance with SENDCo

Regular meetings for team of LSAs

Observation of classroom support work

PERSON SPECIFICATION FOR LEARNING SUPPORT ASSISTANT

SPECIFICATION	ESSENTIAL	DESIRABLE
Qualification and training	A good general education Evidence of qualifications in this area / Evidence of working towards qualifications in this area	Education to A level or its equivalent and beyond.
Experience	Evidence of having worked with children in some capacity.	Relevant work experience in a similar environment. Experience of working with children with SEND, at either primary or secondary age.
Qualities, skills, knowledge and abilities.	A positive interest in working with children. Ability to get the best out of children. A sense of humour. Adaptability and flexibility. Able to work on own and as part of a team. Ability to build good working relationships with a range of colleagues. A clear communicator. Ability to work calmly and with patience. Resilient approach to work	
Health	A good attendance record. Evidence of the stamina required to cope with the demands of the post.	
References	Supportive.	