Family Partner

Job Description

Reports to: Family Partner Team Lead
Direct reports: N/A

Evaluation: **482** points
Grade: **N6**
Reference: **A4803**

Purpose

To work as part of a team of Family partners within the Children and Families Newcastle System, building relationships with children and families in order to understand families' needs and enable them to link with services and support appropriate to their specific need and requirements.

Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To work closely with families on their 'journey' within early help and through the wider Children and Families Newcastle system, from initial contact and assessment, identifying and arranging appropriate support, maximising the use of evidence based approaches and supporting progress of cases as appropriate.

2. Respond to the identification of families needing additional support from various sources including schools, GP's, Childrens Services and direct 'drop in'

contacts, undertaking timely and effective response with families and regular review of their needs.

3. Work with families to undertake a holistic, whole family assessment of their needs, listening to their own personal circumstances, ensuring the voices of children are heard and working with families to identify their strengths and challenges helping navigate them to services which will provide appropriate support.

4. Support families to access resources within the Children and Families Newcastle offer, where previous experience of services or earlier Adverse Childhood experiences, mean they may encounter additional barriers to engagement.

5. To offer practical help, reassurance and encouragement to parents in developing confidence and parenting and employability skills. To encourage parents, carers and community members to build their skills through volunteering opportunities, training and adult learning

6. To contribute to the delivery of integrated services including, but not limited to, those that support 1001 Critical Days, Reducing Parental Conflict, UNICEF Baby Friendly status, Child Friendly City and Troubled Families Programme

7. To identify and assess the need for integrated Early Help Assessment and Plans, monitor and provide regular reports and attend Locality Response meetings when needed and act as Lead Practitioner, when required.

8. Write reports and maintain records as required and in line with data protection regulations. Assist the Team Leader and Function Lead to collect accurate and measurable data used to monitor the progress of individual children and families.

9. Work within the Children and Families Newcastle system to establish and maintain effective professional links, particularly with schools and health partners, which support the provision of care and services to families within Newcastle.

10. Attend multi-disciplinary meetings as required, to ensure access to services is appropriate, timely and monitored and contributing to a collaborative approach to supporting families from within the Children and Families Newcastle system.

11. To have an understanding of child protection issues and to act appropriately should an area of concern arise, in line with Newcastle City Council's policy and procedures.

12. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.

13. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.