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Hartlepool College of Further Education



Recruitment Pack

Apprentice Lecturer – Social Care

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Hartlepool College



Welcome and thank you for accessing this recruitment information pack.

Hartlepool College of Further Education is an exceptional college and we can trace our history back to 1849 – we are 177 years old. In this time the College has built up a reputation as one of the country's leading providers of vocational and technical education and this has afforded us the opportunity to deliver our mission – Excellence in further and higher education to transform students' lives.

Staff are aware of the College's history and that is incumbent on us, as the current custodians of the College, to do all we can to ensure the foundations are laid for the next 177 years – and beyond.

Times are exciting for the College with opportunities for further growth and development. Currently, we have £7m of investment coming into the College from a wide variety of sources including two Town Deal projects with partner organisations.

We moved into our current premises in 2011 and sit is an environment, which high on aspiration and a source of civic pride, helps us drive the high expectations we have of all our students. High expectations and standards of behaviour are also expected off all staff as the College embraces a culture of improvement, growth and development.

The College's curriculum is closely linked to the strategic economic priorities of the Tees Valley Combined Authority and North East Combined Authority. We are proud of the work we do and feedback from students and employers is both a source of satisfaction and growth potential.

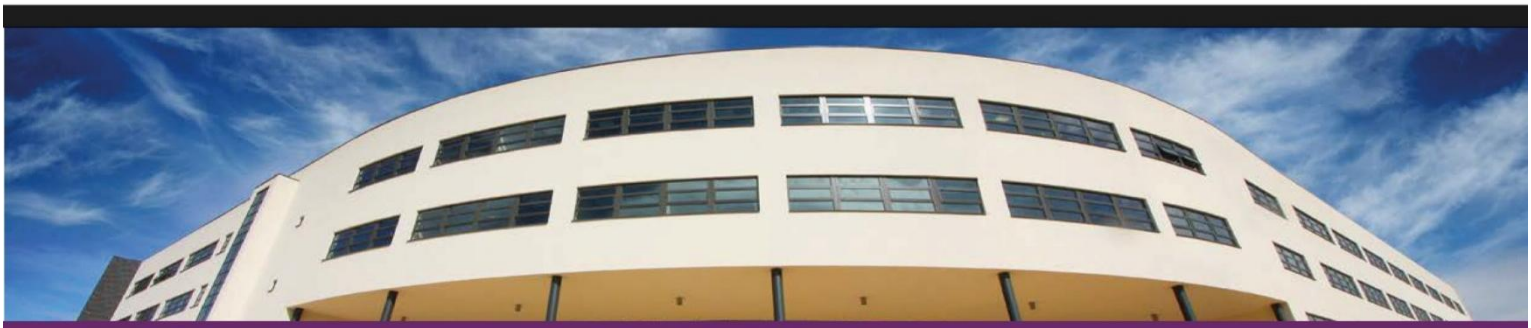
Thank you once again for visiting this site and in this recruitment pack you will find information related to:

- **The job description and person specification.**
- **The College's approach to recruiting ex-offenders.**
- **Reasons to work at the College**
- **The College's mission, expectations and behaviours**

Darren Hankey,
Principal and Chief Executive,
Hartlepool College of Further Education

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Hartlepool College of Further Education



Job Description

Post Title: Apprentice Lecturer – Social Care

Reporting To: Head of School – Health, Care and Education

Salary: Up to £27,839.42 per annum

Hours: Full-time, 37 hours per week, Fixed Term 18 Months

Holidays: 47 days + bank holidays

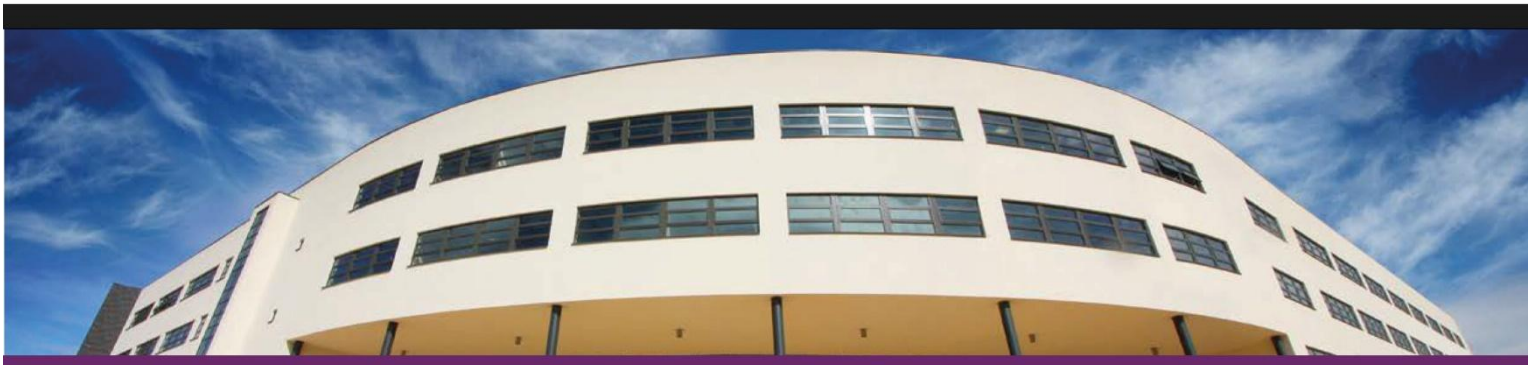
The Specific Nature of the Role

Are you an experienced social care professional looking to share your knowledge and inspire the next generation of the workforce?
Hartlepool College of Further Education is seeking an experienced practitioner from adult social care, children's services, community care, supported living, residential care, or related services to join our Health, Care and Education team. No teaching qualification is required. We will fully support the successful candidate to complete the nationally recognised Learning and Skills Teacher Apprenticeship while gaining valuable classroom experience. This opportunity is particularly suitable for experienced Social Workers, Registered or Deputy Care Managers, Senior Practitioners, Care Coordinators, Team Leaders, Family Support Practitioners, Children's Residential Practitioners, and other experienced social care professionals looking to move into education.

Main Duties and Responsibilities

In addition to teaching responsibilities, the successful applicant will be required to:

- Plan and deliver engaging lessons across Social Care Programmes, using a range of teaching, learning and assessment methods to engage learners, monitor progress and promote achievement.
- Create inclusive learning environments that promote high achievement and positive behaviour.
- Develop learner knowledge, skills and behaviours aligned with curriculum requirements and industry expectations.
- Provide effective learner support, feedback and guidance, helping students develop their academic, practical and employability skills.
- Maintain accurate records of learner attendance, progress, assessment and achievement in line with college requirements and implement intervention strategies where required.
- Contribute to internal verification and quality assurance processes.
- Act as a personal tutor for a designated group of learners.
- Support student wellbeing, personal development and employability and liaise with parents, carers and external agencies where appropriate.
- Build effective relationships with Social care and community sector employers and support work placements, industry placements and enrichment activities.
- Participate in professional development activities, including teaching qualifications, staff training and mentoring programmes.
- Attend and contribute to team/school meetings as required.
- Contribute to school and college student recruitment activities such as Open Days.
- Embrace the College's RESPECT and HARTS values.
- Comply with college policies and procedures and adhere to health and safety requirements.
- To perform such duties consistent with the position as may be required by the Principal from time to time.



Person Specification

Post Title: Apprentice Lecturer – Social Care

It is expected that the successful candidate will be able to meet the following criteria:

Criteria	Essential (E) or Desirable (D)	Where assessed
1. Fit in with the College's behaviour expectations and ethos	E	i, ii and iii
2. The willingness and ability to undertake the Learning and Skills Teacher Apprenticeship	E	i
3. Level 4/5 qualification or above in Social Care or a related discipline	E	i
4. GCSE English and Mathematics at Grade C/4 or above (or equivalent)	E	i
5. Relevant professional experience and knowledge in the social care sector	E	i, ii and iii
6. Understanding of current issues within the social care sector	D	i
7. Knowledge of professional standards expected within social care sector	D	i and iii
8. Good IT skills to support both administration duties and to enhance teaching, learning and assessment practice	E	i, iii
9. Strong organisation skills to manage diverse and conflicting priorities proactively	E	i, ii
10. Exemplary oral and written communication skills	E	i, ii and iii
11. To continuously develop professional and educational skills	E	i, ii and iii

i – application form/letter (qualifications to be verified if successful)

ii – work-related activity

iii – interview