Reparation & Unpaid Work Coordinator

Person Specification

We will use these criteria to assess your suitability for the job.

Essential

1. Good understanding of approaches to child development and the impact of adverse childhood experiences and trauma
2. Knowledge of confidentiality and data protection and understanding of its practical application
3. Understanding of risk, diversity and safeguarding when working with children
4. Proven ability to innovatively engage with children who display challenging behaviour, setting and maintaining clear boundaries, building relationships and positively influencing change in individual and group settings
5. Proven ability in establishing effective working relationships within a multi-agency environment and an ability to develop successful partnerships with agencies, developing and delivering joint work to a high quality standard
6. Proven ability to communicate effectively with different audiences, verbally and in writing and an ability to write clear and concise reports within a youth justice environment to fixed timescales
7. Ability to take responsibility for planning own work, consistently achieving and delivering to time and quality, despite tight timescales and conflicting priorities.

8. Ability to contribute to an integrated team approach and demonstrating strong personal initiative.
9. To respect and value diversity with due regards to Newcastle YJS equal opportunities and valuing diversity policy
10. Proficiency in IT skills including MS Office

Desirable

1. Good working knowledge and understanding of relevant youth justice and/or childcare legislation
2. Understanding of the youth justice system and the role of multi-agency partnerships
3. Demonstrate an understanding of the experiences of victims of crime and have knowledge of restorative approaches

Additional Requirements

- Car driver with access to a car to enable travel to various locations for the delivery of interventions including reparation.
- The need to be able work unsociable hours when required (evenings, bank holidays and weekends)
- Willingness and commitment to undertake further training.

Our Values

Do you share our values of **proud**, **fair**, and **ambitious**?