Sunderland City Council

Job Description

Job title	Partnership and Community Resilience Manager
Grade	Grade 9
Service/Team	Strategy and Corporate Affairs/Area Arrangements
Main purpose of job ***(i.e. why is post required?)***	To play a pivotal role in supporting the development and implementation of Sunderland's approach to Community Resilience on behalf of the City Council. Leading projects and programmes on behalf of the Council, alongside local ward members, partners, residents and key stakeholders, including local infra-structure organisations, this will be within a designated area and city wide as designated and required.
Key responsibilities ***(i.e. what does the post broadly do to achieve its purpose?)***	Lead on the Council's approach to working in partnership with key stakeholders in a designated area of the city to enhance community resilience and strengthen community assets. To support the delivery of city-wide community development and resilience programmes, promoting resident involvement in local priorities. Pro-actively work in partnership with all key stakeholders, including but not exhaustive to elected members, residents, VCSE, public and private sector partners to maximise local contribution to the city's ambitions and priorities including the Stronger Communities Strategic Framework, while strengthening community voice and cohesion and supporting the de-livery of the City Plan at a neighbourhood level. Work with the relevant Area Committee to fulfil its key functions, including the development and delivery of an

	Area Plan that reflects local needs and promotes community pride and participation.
Key tasks ***(i.e. the specific duties that are required to achieve responsibilities)***	1. Lead on multi-agency team working to include establishing direction, influence others towards shared goals and empower, inspire and motivate individuals to deliver agreed objectives. Promoting a collaborative, strengths-based approach which empowers communities and supports resident influence in local decision-making. 2. Support the delivery of the Stronger Communities Strategic Framework, - working alongside residents, elected members and partners at an area level to create safer, more connected and resilient neighbourhoods. Ensuring local voices shape local solutions. 3. Maximising social value income/distribution into the area and city, specifically channelling through the VCSE to support identified needs. Building community capacity and resilience through targeted investment. 4. Support the Area Committee and the Neighbourhood and Community Board in 1 of the 5 areas in the city to develop, deliver and review its Area Plan. 5. Lead on maximising and maintaining the ongoing involvement and input of all key stakeholders including residents, VCSE and service providers from all sectors in the development, delivery and review of Area Plans in addition to the development of other community resilience activity led by the Area Arrangements Team. Using effective mechanisms to enable meaningful resident participation, co-design and community-led action. 6. Lead on the commissioning/allocation arrangements for funding to support priorities where funding is delegated to Area Committee and or the Area Arrangements Team to allocate. (Currently includes Area Committee Grant Funding, Community Chest, other funding as and when awarded to the team). Ensuring investment contributes to stronger, more inclusive and connected communities.

	7. Lead on effective performance management of the projects and organisations funded by Area Committee and or the Area Arrangements Team to deliver area priorities as outlined in the Area Plans and wider Area Arrangements priorities. 8. Maximise the level and variety of funds attracted to the area in support of initiatives identified as priorities for action. Including government funding, grants from trusts and charities and social investment from local businesses and City Board partners. Supporting community empowerment, neighbourhood pride and long-term sustainability 9. Work closely with the local infrastructure organisations as required for the benefit of the Sector. Recognising the vital role of voluntary and community organisations in strengthening communities and improving wellbeing. 10. Lead on, and undertake as required, capacity building to help grow community resilience, strengthen community assets and social networks, understanding the needs of residents through needs assessment and community engagement and taking an evidence based, outcomes focused approach. 11. Maximise the promotion of area achievements including the production of reports to Chief Officer Group, City Boards, Area Committees, etc. Other methods to include videos, social media, press releases, data capture informing power BI reports and presentations. Celebrating community achievements, promoting positive stories, fostering local pride, and belonging.
Responsible for staff/equipment	Multi-agency team working, establish direction, influence others towards shared goals and empower, inspire and motivate individuals to deliver agreed objectives. Oversee the role of fellow team members who are employed to support the delivery of team priorities, where relevant.
Other duties/specific policies e.g. DBS	The post holder must comply with requirements of a politically restricted post as set out in the Employee's Code of Conduct.

	The post holder must carry out their duties with full regard to the Council's Equal Opportunities Policy, Code of Conduct and all other Council Policies. The post holder must comply with the Council's Health and safety rules and regulations and with Health and safety legislation. The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the Council. The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Council records and information. To comply with the principles and requirements of the Data Protection Act 2018 and GDPR in relation to the management of Council records and information and respect the privacy of personal information held by the Council.

Approved by HR 3.11.2026