Child and Family Worker

Job Description

Reports to: Team Manager
Direct reports: N/A

Evaluation: **486** points
Grade: **N6**
Reference: **A5139**

Purpose

To assist the Social Work Teams to deliver services to children, young people and families who are identified as in need of support, protection and care as directed by the Team Manager. The role will include gathering information for assessments, planning and support, direct work with children, young people, parents and the family network.

Main Duties

These are some of the typical duties you will be expected to perform. This is not exhaustive, and you may need to complete similar tasks as required.

1. To support and work alongside Social Workers to gather information to enable comprehensive assessments to be completed which focus on needs, risk and support for families, including for example the completion of genograms, eco-maps, chronologies and Life Story Work.

2. Participate in supporting the duty arrangements within the Team and support with responding to crises when required.

3. Make referrals and signposting for specialist support services to support family needs and improve outcomes for children.

4. To support Social Workers and contribute to the development of Child in Need Plans, Child Protection Plans, Child in Care Plans and Pathway Plans.

5. To undertake direct work with families and young people in the family home or other settings as required including practical support, using a restorative approach and professional curiosity, that responds appropriately to the needs of individual families, considering their capacity, diversity and cultural background.

6. To create and maintain constructive and empathetic relationships with children, young people, parents and families, offering direct support and a link with other sources of support within the community.

7. To recognise and take action where there are further safeguarding concerns/risks for children and families and where necessary raise these with a social worker, team manager and care team/core group members, to ensure effective arrangements are in place to keep children and young people safe.

8. To attend and contribute to Care Team Meeting, Core Group Meetings, Child in Need Reviews Strategy Meetings, Family Meetings, Family Group Conferences, Child Protection Conferences and Child in Care Reviews and provide formal written reports where necessary.

9. To support with Family Time arrangements; including transporting children and families when required.

10. To update and maintain timely electronic records of work undertaken with families, children and young people in accordance with Directorate guidelines ensuring the quality of the information noted is accurate and up to date.

11. To contribute to service development through attendance and contribution at team meetings/training and team development activities.

12. To take part in regular supervision and training and be accountable for own learning needs to ensure good quality practice, up to date knowledge, skills and continuous professional development.

13. Develop good working relationships with internal staff and services and external agencies including but not exhaustive to Education, Health and the Police.

14. To promote and implement our *Diversity, Equality, Equity, and Accessibility* policy in all aspects of your employment.

15. To help maintain a healthy, safe, and secure environment and to adhere to our policies and procedure.