Hartlepool
Borough Council

JOB DESCRIPTION

Division / Department

JOB TITLE: **SOCIAL WORKER – CHILDREN WITH DISABILITIES**

DIVISION: **SAFEGUARDING, ASSESSMENT AND SUPPORT UNIT**

GRADE: **BAND 10 - 12**

RESPONSIBLE TO: **CHILDREN WITH DISABILITIES TEAM MANAGER**

POST REFERENCE: **102105**

Purpose of Post

- To provide a comprehensive social work service to children and young people with a recognised disability and their families on a medium to long term basis.

- All staff will be expected to consider their role in the context of the objectives that the Department is working towards and to contribute constructively to the continuous improvement, performance management and best value culture and also the interagency context of the Department's work.

Key Relationships

All staff will be expected to promote team working within their particular staff group/service area but also across the Department as a whole, with corporate colleagues, with staff from other agencies and representative groups and working with elected Members as appropriate.

Additionally, key relationships for this post will be:

- Team Managers
- Social Workers
- Workers from targeted/preventative services
- Administrative staff
- Service Users
- Colleagues from other agencies

Main Duties and Responsibilities

- To provide a comprehensive social work service to children and young people who have a recognised disability and their families on a medium to long term basis including assessment, support and implementation of care packages/direct payments

- To be involved in legal proceedings and permanency planning for those children and young people who cannot live with their parents/carers.

- To carry out social work duties and tasks in accordance with the policy and procedures of the department and standards set down in law, guidance and regulations.

- To work with members of the public and other agencies/departments to assess needs, risks and eligibility for services; to agree Care Plans and to arrange and deliver services.

- To work effectively with children, young people and their families and ensure that their views are taken into account throughout the assessment, planning, care co-ordination and review process.

- To ensure that all necessary information regarding individual children and their families is input appropriately into the Integrated Children's System in accordance with specified standards.

- To feedback to the team manager any problems in relation to the effective provision of services and/or policies.

- Any other duties of a related nature which might reasonably be required and allocated by the Team Manager.

Changes

Over time Council services change and develop. This can impact upon the main duties and responsibilities of the role, and subsequently the post holder, who will be required to adapt. Any changes will be appropriate to the grading of the post and will be made in discussion with the post holder.

HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.