OAK LEARNING TRUST

Childcare Disqualification Self-Declaration Form

The post for which you have applied involves regularly providing relevant childcare to children under 8 years of age. As part of our pre-employment safeguarding vetting checks you are required to provide the information requested on this form to enable a determination to be made regarding your suitability for employment in this role. This forms part of our overall commitment to safeguarding.

The legislative provisions which allow us to request this information from you are as follows:

- The Childcare Act 2006
- The Childcare (Disqualification) and Childcare (Early Years Provision Free of Charge) (Extended Entitlement) (Amendment) Regulations 2018 ("the 2018 Regulations")
- Rehabilitation of Offenders Act 1974
- Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)
- Keeping Children Safe in Education

Please note you are only required to declare any cautions issued as below:

Cautions – issued on or after 6 April 2007.
Youth cautions – issued on or after 8 April, 2013

Staff are covered by this legislation if they are employed or engaged to provide **early years childcare** (this covers the age range from birth until 1 September following a child's fifth birthday i.e. up to and including reception year) or **later years childcare** (this covers children above reception age but who have not attained the age of 8) in nursery, primary or settings, or if they are directly concerned with the management of such childcare.

A person may be disqualified through
1. having certain orders or other restrictions placed upon them
2. having committed certain offences

A disqualified person is not permitted to continue to work in a setting providing care for children under age 8, **unless they apply for and are granted a waiver from OFSTED.**

You are required therefore to sign the declaration below confirming that you are not disqualified under the Regulations from working in this School/Academy.

Name		**Post**	

Please circle one option for every question

Section 1 – Orders or other restrictions	
Have any childcare orders or other determinations been made in respect of you?	YES / NO
Have any childcare orders or other determinations been made in respect of a child in your care?	YES / NO
Have any orders or other determinations been made which prevents you from being registered in relation to childcare, children's homes or fostering?	YES / NO

Are there any other relevant orders, restrictions or prohibitions in respect of you as set out in the 2018 Regulations? Download the guidance here.	YES / NO
Are you barred from working with Children (Disclosure and Barring DBS)?	YES / NO
Teaching Staff Only **Are you prohibited from teaching by the Teaching Regulation Agency (TRA)**	YES / NO

Section 2 – Specified and Statutory Offences	
Have you been cautioned (including a reprimand or warning) or have you ever been convicted of:	
• Any offence against or involving a child? (A child is a person under the age of 18)?	YES / NO
• Any violent* or sexual offence against an adult? *a violent offence in this context is murder, manslaughter, kidnapping, false imprisonment, ABH, GBH	YES / NO
• Any offence under the Sexual Offences Act?	YES / NO
Any other relevant offence? Download guidance here.	YES / NO
Have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country?	YES / NO

Section 3 – Provision of Information	
If you have answered YES to any of the questions above you should provide details below. You may supply this information separately if you so wish, but you must do so without delay.*	
Details of the order, restriction, conviction, caution	
The date(s) of these	
The relevant court(s) or body(ies)	

Section 5 – Declaration

In signing this form, I confirm that the information provided is true to the best of my knowledge and that:

- I understand my responsibilities to safeguard children.
- I understand that I must notify my Head of School immediately of anything that affects my suitability including any pending court appearances, cautions, warnings, convictions, orders or other determinations made in respect of me that may render me disqualified from working with children

Signed			
Print Name		Date	

*In accordance with the GDPR Personal data, including any details of the person's criminal record, should not be held without consent from the individual. In instances where an individual does not consent, schools should only record the date the declaration was made, details of any additional safeguarding restrictions, and whether or not an Ofsted waiver has been granted.